

KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
April 17, 2026

A Regular Meeting of the Kentucky Board of Licensed Professional Counselors was held in-person in Room 127CW, 500 Mero Street, Frankfort, KY and via teleconference on April 17, 2026.

MEMBERS PRESENT

Denise Hutchins, Chair
Lauren Muir
R. Kyle May
Joellen Marion
Dr. Hannah Coyt
Wm. Jake Roberts
Charles Pemberton

DPL STAFF

Robert Brossart, Administrative Specialist Senior
Kristen Lawson, DPL Commissioner
Gabe Dent, Administrative Section Supervisor
Chasity Wray, Administrative Specialist Senior

MEMBERS ABSENT

LEGAL COUNSEL

Sara Janes, OLS

OTHER

BA

Ashley Debord – KCA Vice President
Jen Stephens

CALL TO ORDER

Chair Hutchins called the meeting to order at 10:01am

MINUTES

February 20, 2026 – Charles Pemberton made motion to approve the February 20, 2026 meeting minutes with changes to throughout from “Chair” to “Mrs.” due to Board Chair attending virtually and Chair duties handled by Vice Chair. Dr. Hannah Coyt second. Jake Roberts abstains. Motion passes.

Dr. Hannah Coyt made motion to approve March 20, 2026 meeting minutes, second by Kyle May, Charles Pemberton & Jake Roberts abstain, motion passes.

Kyle May made motion to approve the March 13, 2026, CEU application meeting minutes, Denise Hutchins second, Charles Pemberton abstained. Motion passes.

MONTHLY FINANCIAL REPORT

The Board reviewed the February 2026 financials. Chasity Wray discussed the current standing of the Board financials and remaining breakdown throughout the fiscal year. Question regarding line items was explained as an error line and correction. No further action is required.

DPL REPORT

Commissioner Lawson provided update that 60 applications were received for the 2nd board administrator position for LPC and interviews are being scheduled.

Budget was not approved for new staff attorney. – further tabled for closed session.

Secretary Perry is no longer with PPC and is now with the governor's office. DJ Wasson has been appointed/promoted as the new secretary for PPC.

NEW BUSINESS

KCA Update – Dawn Hinton is out of town attending training but provided Denise Hutchins with an update. Five of the KCA leaders attended ACA conference in Columbus, Ohio. Keynote speakers have been finalized for 2026 Conference. The 2027 KCA conference is being prepared, location and preconference material are being prepared as well. Call for proposals/applications open until May 31st.

Ashley Debord, Vice Present of KCA provided a breakdown of KCA, committees, conferences, and the upcoming KCA conference.

Counseling Compact Update - Hannah Coyt is on the Compliance Committee and the Elections Committee. Communication will be going out to more states being involved on committees. Denise Hutchins is on the Counseling Compact's Rules Committee.

Counseling Compact State fees – Discussion on fees for privilege to practice.

- Current Kentucky LPCC's with an out-of-state address is 649 out of 3491, which means approximately 18.5% of the Board's income are from out-of-state licensees. Board questioned how the Compact will impact current revenue.
- Price for in-state vs out-of-state. Board discussion that the cost of the Privilege to Practice should at least be the same or higher than the in-state licensure fee due to competition from out of state telehealth providers impacting home state licensees.
- The Counseling Compact Administrative Fee is \$30.
- The Compact's Privilege to Practice will not qualify a holder for supervisor status in Kentucky and won't be required to meet Kentucky CEU requirements under the Compact rules.
- A jurisprudence exam required yearly could gap the requirements to understand Kentucky laws and regulations.

Charles Pemberton made motion that the State Fee for the Privilege to Practice in Kentucky be \$170 a year, Dr. Hannah Coyt second motion. Discussion on breakdown of fee. All in favor, motion carries.

2026 Legislation –

Board Counsel gave a brief summary on 2026 Legislation that will impact the Board as follows:

HB 5 – Creates a certificate of employability for inmates who successfully complete the program. Amends existing laws to ensure that holding this certificate acts as evidence of rehabilitation for

employment or licensing, reducing barriers to reentry. Licensing boards cannot discriminate / disqualify.

HB 185 – Creates a binding predetermination process for individuals with criminal convictions to learn if their record disqualifies them from public employment or occupational licenses before investing in training. Regulations will need to be updated/created by Jan. 1, 2027,

HB 459 – Requires board to collect certain data from all applicants/licenses, including NPI numbers, and workforce employment status. Regulations will need to be updated/created by Jan 1, 2028.

HB 657 – Enhances consumer protection by requiring national and state criminal background checks for several licensed professionals. Amendments to regulations and forms must be filed by emergency regulation no later than July 15, 2026.

ORI Number Information – Discussion on ORI number process, previous attempts, and new legislation with an effective date of July 15, 2206.

Charles Pemberton made a motion to make an application for ORI number to the Kentucky State Police (KSP) pursuant to 2026 HB 657, Second by Dr. Hannah Coyt. All in favor, motion carried.

Chiles v Salazar – Board discussed this recent U.S. Supreme Court Decision – The Supreme Court ruled 8–1 that Colorado’s ban on conversion therapy for minors, as applied to talk therapy, violates the First Amendment by restricting speech based on viewpoint.

- ASACB put out statement on decision..
- Discussion on possible legislative language and.or regulations that may need to be addressed down the line.

BREAK 11:28

RETURN 11:39

New supervision agreement form – Update – Board Chair & Board Administrator met on Tuesday April 15, 2026 to discuss form revisions. More meetings will be scheduled.

CRBS (Counseling Regulatory Board Summit) Agenda – The Summit will be held in Dearborn, Michigan June 23rd, 24th, 25th. Discussion on moving June board meeting. Kyle May and Laruen Muir are unable to attend the Summit.

Motion by Dr. Hannah Coyt for five (5) board members (Joellen Marion, Denise Hutchins, Charles Pemberton, Hannah Coyt, & Jake Roberts) to attend the CRBS conference, second by Charles Pemberton.

- Request for expenditure for budget to cover travel for three (3), sending (5), as two delegates will be paid for by CRBS. Information provided on how CRBS pays and reimburses travel expenditure. Dr. Hannah Coyt to contact Tammi Lee confirming number of delegates.
- Dr. Hannah Coyt and Denise Hutchins to be delegates – No vote was made.

OLD BUSINESS

NBCC Jurisprudence Exam – Kentucky Response – Contract update provided by legal counsel. Analysis can be conducted per response.

Review of CCE Jurisprudence Models – Item Bank, Grading, Curriculum, and Pass/Fail. Discussion on pros and cons of each model type.

Motion by Dr. Hannah Coyt to use curriculum model for Jurisprudence Exam. Charles Pemberton second, all in favor, motion passes.

Motion by Charles to execute final contract for Jurisprudence exam as presented, second by Dr. Hannah Coyt. All in favor. Motion passes.

Research regarding administrative independence – Tabled. .

Supervision Agreement Remediation – Board counsel provided an update on the status of a memorandum to be sent to all LPCAs and LPCC-S approved by the Board in March. The memo will be updated for anyone having questions to send same by email to LPC@ky.gov and to allow five (5) days for response by staff.

Jake Roberts made a motion to enter closed session at 12:23 p.m., pursuant to KRS 61.810(1)(c), (f) (j) and (k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss applications, complaints and legal matters/litigation. Dr. Hannah Coyt seconded the motion which carried, and the board entered closed session at 12:23 p.m.

BREAK 12:25
RESUMED 12:50

Charles Pemberton made motion to come out of closed session at 1:34 p.m. Kyle May second motion, which carried. Chair Denise Hutchins announced the Board was back in open session at 1:34 p.m. No action was taken during the closed session.

Charles Pemberton made motion for email blast regarding regulation change and background check requirements, second by Kyle May. No vote by Lauren Muir, motion carries.

Charles Pemberton made motion to move complaints to 6/11/2026 and board meeting to 6/18/2026. Second by Kyle May. Motion carries.

Joellen Marion made motion to move the Applications Committee to 6/11/2026, second by Charles Pemberton. Motion carries.

Dr. Hannah Coyt made a motion that the Applications Committee initiate a Board Complaint on N.D. with the supervisor's attached information. Second by Kyle May. Lauren Muir abstained. Motion carries.

APPLICATIONS COMMITTEE

The Applications Committee (Dr. Hannah Coyt) makes the following recommendations as its motion for approval and denials. Kyle May second. Charles Pemberton abstained. Motion carries.

Recommended for **approval**:

Licensed Professional Counselor Associate (LPCA)

Daniel Sidney Barclay, Nancy Bates, Aleesha Brown, Ashley Brown, Stefan Delipoglou, Dana Dorticos, Josue Garcia, Audra Hunt, Meliza Karmo, Ashley Yates, Maria Yoder Rojas.

Licensed Professional Clinical Counselor (LPCC)

Mark Anderson, Eleanor Barrow, Amy Beddow, Vanessa Chapman, Corinna Costello, Ebony Dixon, Brandi Dunn, Sydney Floyd, Olivia Hall, Tania Hendricks, Amanda Huddleston, Stephanie Hurley, Darnell Johnson, Briana Jurrema, Courtney Martens, Toni McDowell, Hali Morris, Anita Nelums, Marjorie Price, Andrea Ramsey, Kashanda Ray, Kimberly Root, Sarah Squires, Ashton Stamper, Hannah Stephens, Jason Voight, Lisa White, Nicolas Whites, Janon Wilson.

Recommended for **denial**:

Licensed Professional Counselor Associate (LPCA)

BS – None CACREP Degree, CB – Supervision agreement denied

Licensed Professional Clinical Counselor (LPCC)

LS – Supervision agreement doesn't meet Agreed Order 2024LPC-00033 requirements.

CEU APPLICATIONS COMMITTEE

The Committee provided an LPCC-S and LPC Law Training update. The Board Administrator will compile responses from providers relating to the Board's request for updates to trainings that include Supervision Agreement requirements when there is available time.

Charles Pemberton made motion to accept the CEU Applications Committee's recommendations for approvals and denials. Dr. Hannah Coyt second. Motion carries.

Denial – #33-#44 – These trainings took place in October 2025, and no new information has been provided since the February 2026. These trainings were deferred for biographies of the presenters, a copy of the certificate of completion, and a copy of the evaluation that are required for approval.

REGULATIONS COMMITTEE**Emergency Regulations and MIR for FBI CBC**

- Review of changes presented by counsel and discussion.
 - 201.KAR 36.070E – Application
 - 201 KAR 36.072E – Reciprocity
 - 201 KAR 36.075E – Late renewal and reinstatement
 - DPL – LPC – 04
 - DPL – LPC – 05
 - DPL – LPC – 06
 - DPL – LPC – 09
 - DPL – LPC – 10

Regulations committee makes motion to approve the emergency regulations and forms as corrected, second by Kyle May, motion carries. Committee amends motion to also file ordinary regulations if needed, second by Kyle May, all in favor, motion carries.

- •FAQ Review regarding Emergency Regulations.
- The next regulations committee meeting is scheduled for 4/27/2026 at 1p.m.

COMPLAINTS COMMITTEE

The Complaints Committee makes the following recommendations as its motion:

Motion by Jake Roberts for the Committee to make the following recommendations all in favor. Carries.

- 2025-LPC-00007 – Dismiss for no evidence of a violation of a KY LPC law.
- 2025-LPC-00014 - Return to investigator for additional information.
- 2025-LPC-19 and 2025-LPC-20: Recommend board determine there has been a prima facia violation of KY LPC laws and a complaint should be filed. However, since the Respondent allowed the license to expire, hold complaint open pending any attempt to reinstate or reapply.
- 2025-LPC-00026. Offer of informal settlement to include an agreement by the supervisor to have supervision sessions with a focus on professional boundaries, dual relationships, with quarterly supervision reports to the Board that includes a summary of all topics discussed, specifically 201 KAR 36:040. Section 1.
- 2025-LPC-00058 -Offer an Agreement to Dismiss with Conditions: Complete 3 hours on ACA Code of Ethics and three (3) hour KY Law class, synchronous or in-person, to be completed in six (6) months.
- 2025-LPC-76 - Private admonishment for violation of 201 KAR 36:045, including Section 1(7) on distance counseling.
- Correspondence – C.H. - Request report of outcome of charges with court disposition and evidence of compliance with recommended treatment plan following discharge.
- Correspondence – E.B. - Request report of outcome of charges with court disposition.

Joellen Marion second motion. Motion carries.

Motion by Jake Roberts for Committee to make the following recommendations.

- 2025-LPC-15 –Defer to May for more information.
- 2026-LPC-00005 –Refer to investigator to obtain alleged falsified records, including alleged falsified signatures and dates of service.

Joellen Marion second motion. Kyle May abstained. Motion carries.

Motion by Jake Roberts for the Committee to make the following recommendation.

- 2025-LPC-77. Dismiss for lack of evidence of a violation of KY LPC laws.

Second by Joellen Marion. Charles Pemberton abstained. Motion carries.

LEGAL COUNSEL

Report covered in closed session.

ADMINISTRATIVE HEARINGS

ACCOMODATIONS

PER DIEM

Joellen Marion made a motion to pay per diem for today's meeting as well as the following days:

- Denise Hutchins:
- Charles Pemberton: 3/23/2026 (Regulations meeting), 4/3/2026 (Regulations meeting), 4/10/2026 (CEU committee), 4/16/2026 (Complaints Committee), 4/17/2026 (Board meeting).
- Robert May: 4/9/2026 (Reviewed CEU Apps), 4/10/2026 (CEU Committee), 4/15/2026 (reviewed complaints), 4/16/2026 (Complaints Committee), 4/17/2026 (Board Meeting)
- Hannah Coyt: 3/23/2026 (Regulations meeting), 3/26/2026 (Applications Chair Meeting), 4/3/2026 (regulations meeting), 4/16/2026 (Applications meeting), 4/17/2026 (Board Meeting), 4/27/2026 (regulations and applications chair meeting)
- Joellen Marion: 3/23/26, 3/27/2026, 4/1/2026, 4/8/2026, 4/8/2026, 4/9/2026, 4/10/2026, 4/14/2026, 4/15/2026 (applications), 4/16/2026 (applications committee), 4/17/2026 (Board meeting)
- Lauren Muir: 3/23/2026, 4/14/2026, 4/15/2026 (Application review), 4/16/2026 (Application committee), 4/17/2026 (Board Meeting)
- Jake Roberts:

Kyle May seconded the motion, the motion carried.

ADJOURN

Charles Pemberton made motion to adjourn, second by Kyle May, and the motion carried at 2:24pm.

Denise Hutchins, LPCC-S

Ms. Denise Hutchins, LPCC-S
Board Chair
Kentucky Board of Professional Counselors